

Ministerial Committee to Review the Funding Frameworks of TVET Colleges and Community Learning Centres

Community Learning Centres

Name of Centre: Ponelelope

City/Town and Province: Bloemfontein, Free State

Location: Urban

Name/s and Position/s of Respondents: Mqekane, N.G. (Phone: 0781120430), Centre manager (Main); Mongomezulu, M.M. (Phone: 0769578877) Centre manager (Satellite)

Date of compilation: 30/09/2015

Note: All data is for both a main centre and any satellite centres.

1. Student numbers by programme:

Programme	2013	2014	2015
ABET 1	-	4	1
ABET 2	1	4	4
ABET 3	6	4	4
ABET 4 (GETC)	69	60	54
Senior Certificate	135	121	161
NATED (N3-N5)	-	-	-
Vocational skills programme	-	-	-
Non-formal non accredited	-	-	-
Total	211	193	224

The main satellite breakdown is as follows:

Programme	2013		2014		2015	
	Main	Satellite	Main	Satellite	Main	Satellite
ABET 1			4		1	
ABET 2	1		4		4	
ABET 3	6		4		4	
ABET 4 (GETC)	42	27	33	27	30	24
Senior Certificate	78	57	59	62	86	75
Sub-totals	127	84	104	89	125	99
Total	211		193		224	

1.2 Which programmes have scope for expansion?

ECD, Wholesale and Retail, and Ancillary Health Care all have scope for expansion (as they are popular because of employment possibilities (ECD because of jobs in creches or people open their own, AHC because of jobs in hospitals as assistants).

The Senior certificate is expanding.

2. Student profile 2015 by age and sex:

Age	0 - 15	16 - 21	21 - 35	36 - 55	56 - 65	66 +
Male	-	23	46	9	-	-
Female	-	27	91	28	1	-

3. Travel:

3.1 Where do students typically travel from to attend classes?

All over the city but most of the are from around the premises.

3.2 What is the main mode of transport used by students?

Taxis & Buses

4. Staff numbers full-time and part-time 2013 to 2015:

Year	Full-time	Part-time (or contract)	
2013		8	5
2014		7	5
2015		7	4
		Main centre	Satellite

5. Staff qualifications:

	Senior Certificate only	Higher certificate (E.g. UNISA ABET)	Diploma	Degree only	Degree (teaching) (e.g. B.Ed or PGCE)
Main		1	2		4
Satellite		2	1		1
Both		3	3		5

5.2 Percentage of educators with an adult education or adult basic education qualification:

82% (9 of 11)

5.3 What challenges do you have in recruiting qualified staff?

Conditions of service makes it difficult to recruit and retain skilled educators.

6. Staff workload:

How many educators are employed by this Centre on a post which is:

10 hours or less per week	
20 hours or less per week	11
30 hours or less per week	
40 hours or less per week	

They teach Monday to Thursday. Teachers teach 4 hours 45 minutes a day. They teach from 2 pm (but in practice from 2:30 pm till 6:45 pm).

7. Educator: learner ratio:

7.1 What is the educator: learner ratio at the Main Centre?

1:22 [mechanically 125 divided by 7 is 18]

7.2 What is the educator: learner ratio at satellite centres?

1:20 [mechanically 99 divided by 4 is 25]

8. Management and collaboration

8.1 What support do you provide to educators?

Classroom support, Informative meetings, resources, induction (further teacher training for those teachers who only have a distance education higher certificate in ABET from UNISA)

8.2 How often are you able to meet with staff? Monthly

8.3 What is discussed during these meetings?

Monthly plans, challenges, important plans, projects, student progress.

8.4 What kind of support did this Centre use to receive from Provincial or District District Officials?

Monitoring and workshops (for all educators in the district). A few textbooks for teachers only. District officials have been helpful.

8.5 What kind of support do you now get from the Community College Administrative Centre in this province?

All Centre Managers attended a meeting late in 2014 to be briefed on the future function shift and community college policy and another meeting was held in September 2015.

8.6 Do you prepare any reports about activities at the Centre?

Previously reported every month and sent it in. Reports dealt with such things as recruitment and mobilization ,Projects, Celebrations ,Examination ,etc. Still write monthly reports but don't send them in.

9. Programme operations:

9.1 What are the Centre's operating hours?

4:45 minutes per day from Monday to Thursday.

9.2 Is there a written agreement which governs the relationship between the Centre and the school or premises from which you operate?

Yes, there is a detailed contract on how to use the premises (probably from around 1998 or so). But they are not allowed to sue facilities such as staffroom, library and photocopier.

9.3 What methods and resources used in course delivery? [teaching methods, textbooks and materials, resources]?

Group work, Oral presentation, Demonstration, workbooks, Teachers guides, Posters.

There are no textbooks for the learners. There are single copies of some textbooks for the educators. There are no reading books at all.

A few exercise books were occasionally provided in the past.

Educators may make a few photocopies at their own expense (from a copy shop, they are not allowed to use the primary school's photocopier).

9.4 What kind of courses do people request at the Centre?

Main Centre: Carpentry, Learner driver licence, Fashion design, Home based Care course

Satellite Home based Care course, Plumbing, Welding ,Early Childhood Development

10. Enrolment and completion:

10.1 What challenges do you have in recruiting students?

Lack of resources for mobilization.

10.2 Approximately what percentage of learners complete their programme or course?

MainCentre +30% S

Satellite +35%

10.3 What do you think are some of the reasons why some learners drop out?

Poverty, Transport challenges, Family responsibilities, limited subjects offered by centres due to shortage of educators and peer pressures and lack of resources at the centre.

10.4 Can you identify any specific barriers to people participating in this Centre?

1. Timetable is not correlate with learners working hours
2. Transport cost "Learners should spend at least R20 +per day on transport"
3. Poverty" learners cannot concentrate with empty stomach"
4. CAPS syllabus (for the Senior Certificate) "Its new things all together to them so its took time for them to adapt it"

10.5. What is the Centre doing to address the drop-out rate?

The Centre holds annual ceremony where we give certificates to the best attendances learners and performances learners every year.

11. Satellites and partners:

11.1 Does the Main Centre have any satellite centres?

Yes.

11.2 Is there any difference in the programmes offered at the Main Centre and the satellites?

Yes , the **main centre** offers ABET level 1 to 4 as well as Senior Certificate and **satellite** offers only ABET level 4 and Senior Certificate.

11.3 Is there any difference in the staff and support provided to the satellite(s)?

Yes.

- 11.4 Does the Centre have partnerships with any other organisations offering education or skills programmes in the surrounding area?**

No.

12. Funding:

- 12.1 How much of funding did you receive from government for the following years?**

Year	Amount
2013	N/A
2014	N/A
2015	N/A

The salaries of staff are paid (and have continued to be paid after the function shift but that is that. No other monies are received at all.

- 12.2 Do you know how these funding amounts were determined? (e.g. on the basis of student numbers/programmes/other?)?**

N/A.

- 12.3 Is the government funding adequate?**

- a) For salaries Yes/No, explain:**

No.

- b) For other current expenditure (materials, cleaning, electricity, rent, etc.)**

Yes/No, explain:

No.

- c) For Capital expenditure (e.g. buildings, maintenance of buildings, etc.)**

Yes/No, explain:

No.

- 12.3 Are you aware of the 'funding norms' for Adult Learning Centres/Community Colleges? If so, when do you think DHET will implement them?**

No, we do not any have idea when.

- 12.4 Do you have other funding sources (e.g. student fees, private sponsorships, etc.)? If so, please specify these amounts for 2013, 2014, and 2015.**

Student fees (R70 per student per year)

Main centre 2014 year R3 500, 2015 year R 5 230

Satellite 2014 year R5 250 2015 year R 910

Fundraising

2014 year **R740** 2015 year **R 1 210-**

12.5 In summary, what would you say are the main funding challenges faced by your Centre?

The centre cannot find sponsor because it is surrounded by a disadvantage community.